

# Te Tātarakihi

## October 2018



# Ngati Hine Forestry Trust – Panui 19

*October 2018*

## Notice of the 2018 Annual General Meeting

We invite you as beneficial owners of the Trust to the 2018 AGM – Nau mai, haere mai ra e te iwi.

The arrangements for the hui are:

Venue: **Te Rito Marae, Moerewa**

Date: **Saturday 17 November 2018**

### Agenda

8.30 am Owner registration and morning tea

9.30 am Karakia and mihi mihi

Meeting commences, Apologies, Trustee's Report, Financial Report for 2017/ 2018, Auditors Report, Appointment of auditors for 2018/2019, election for Trustees if needed

1.00 pm Karakia whakakapi

Lunch will be served at the conclusion of the hui.

### Proxies:

A standard proxy form is to be completed by any owner who wishes to appoint another person to be their representative at the AGM election.

- To be valid and accepted by the Trust, the proxy form must be completed on the form attached to this newsletter (or down loaded from the web site [www.ngatihine.maori.nz](http://www.ngatihine.maori.nz)) and received by the Trust (at 6 Vinery Lane, Whangarei) at least seven days in advance of the AGM, that is by 5 pm on Friday 9 November 2018.
- Late proxies will not be accepted after this date, or at the AGM.

*Front Cover: from left Tania Main, Stephen Watling and Rowena Tana at Pukeatua pine and manuka planting ceremony on 31 May 2018*

- A schedule of proxies will be prepared and made available at the meeting.
- Photocopies of the proxy form are acceptable.
- Any mature, responsible person may be appointed as a proxy holder.

### **Nominations for election to be a Trustee:**

A standard Trustee Nomination form is to be completed and signed by the proposer, seconder and nominee.

- Four of the seven Trustees are to stand down this year. They are Pita Paraone, Edward Beattie, Len Bristowe and Waihoroi Shortland.
- All nominations for Trustee must be in the form as attached to this newsletter, or by downloading it from the web site [www.ngatihine.maori.nz](http://www.ngatihine.maori.nz)
- Nominations for Trustees must be received by the Trust (at 6 Vinery Lane, Whangarei) at least fourteen (14) days in advance of the AGM; that is by 5 pm on Friday 2 November 2018.
- Late nominations will not be accepted after this date or at the AGM.
- Two existing owners who are named on the Maori Land Court list of owners must nominate and second the nominee.
- The nominee must sign the form and should submit a statement of experience and capability (e.g. a CV) at least fourteen days before the meeting for consideration by the owners at the AGM, that is, by 5pm on Friday 2 November 2018.
- Photocopies of the nomination form are acceptable.

### **Voting For Trustees:**

The only people who are able to vote at the AGM election for Trustees are:

- Those who are recorded as individual owners on the Maori Land Court schedule of owners.
- Proxy holders for whom proxy forms were submitted seven days before the AGM.

Voting forms, if required, will be provided at the registration desk on the day of the AGM.

## **Election Process and Counting of Votes Options:**

The current Trust Order states that the election for Trustees shall be carried out as follows:

4.8.7 If the number of valid nominations for the position of Trustee received by the Trust under clause 4.8.5 hereof exceeds the number of vacancies, then an election shall be held at the annual general meeting in such manner as the person acting as Chair of the meeting shall direct, provided however that:

- (1) Voting will be by secret ballot.
- (2) Before the election process commences, the Chair of the meeting shall determine from the meeting as to how the votes will be counted which will be either: -

**BY** Individual Beneficial owners present at the meeting or represented by proxy with each Beneficial owner or proxy of a Beneficial owner having one (1) vote;

**OR:**

If requested by at least twenty (20) individual Beneficial owners present at the meeting: -

**BY** a poll vote where the matter shall be determined by the Beneficial owners or their proxies voting in accordance with their shares or the shares represented by them.

Therefore, at the beginning of the election part of the agenda the Chairman will determine from those beneficial owners present or their proxies as to whether or not the votes will be counted by a poll vote (i.e. in accordance with their number of shares) or by one person/one proxy one vote.

Once the method of counting votes has been determined the nominees for the position of Trustee will be invited to address the meeting prior to the owners casting their vote.

Na reira haere mai, nau mai, piki mai ra koutou



Pita Tipene  
Chairman

**Ngati Hine Forestry Trust Trustees:**

Pita Tipene (Chairman)

Pita Cherrington (Deputy Chairman)

Edward Beattie

Pita Paraone

Ernest Morton

Len Bristowe

Waihoroi Shortland

**Contact Details**

Email [ngatihft@xtra.co.nz](mailto:ngatihft@xtra.co.nz)

Whangarei Office -

Phone - 09 459 6425

Postal Address

Webpage [www.ngatihine.maori.nz](http://www.ngatihine.maori.nz)

6 Vinery Lane, Whangarei

P O Box 108 Whangarei 0140

**Ngati Hine Forestry Trust**

PO Box 108, Whangarei 0140

Note – To be valid, this form must be received in the hands of the Trust (at 6 Vinery Lane, Whangarei) at least fourteen days in advance of the annual general meeting, i.e. 5 pm on Friday 2 November 2018

**Trustee Nomination Form**

(Refer clause 4.8.5 of the Trust order)

We, ..... (Name of proposer)

and .....(Name of seconder)

are beneficial owners in the Trust (i.e., recorded as beneficial owners in Ngatihine H2B on the schedule of owners maintained by the Maori Land Court) hereby nominate:

.....  
(Name of Nominee – block letters)

of .....  
(Address and phone numbers of Nominee – block letters)

as a candidate for the office of Trustee at the next General Meeting scheduled for Saturday 17 November 2018 or any adjournment thereof.

SIGNED this .....day of .....2018

..... (Signature of Beneficial Owner - proposer)

..... (Signature of Beneficial Owner - seconder)

I ..... (Name of nominee – block letters) hereby consent to this nomination and submit (to the Trust) a statement of my experience and capabilities for consideration by the Beneficial Owners at the General Meeting. I further consent to this statement being published in the Trustees annual or interim report to the Beneficial Owners or being otherwise presented to the Beneficial Owners at the General Meeting.

..... (Signature of Candidate)

Please see the attached Page 2 – Desirable Qualities' For Prospective New Trustees

Desirable Qualities for Prospective New Trustees

**Te Ture Whenua Maori Act 1993 - Section 222:**

The Maori Land Court when considering whether or not to appoint a Trustee shall have regard to the ability, experience, and knowledge of the individual and shall not appoint an individual unless the Court is satisfied that the individual is broadly acceptable to the beneficiaries.

**Trustee Qualities:**

The Beneficial owners have directed that all Trustees and prospective Trustees will have the following qualities to provide the Trust with proper governance:-

<b>The Trustees will be:-</b>	<b>The Trustees will have: -</b>
Professional & competent	Knowledge of the Trust order
Committed to the Trust and all of the owners	Knowledge of the business of the Trust
Personally successful	Integrity
Experienced & respected	Proven leadership
Impartial	Time available for the Trust's business
Prudent but innovative and entrepreneurial	Ability to focus on big (Governance) picture issues
Personally accountable	No personal agendas
Able to work as part of a team	

**Trustees and Prospective Lenders:**

Currently the Trust does not have any debts or mortgages.

However, at some point in the future, Trustees may wish on a business case by business case basis wish to borrow money for new investment projects or expanding one or more of the existing asset classes.

Prospective lenders as part of their due diligence process would undertake credit and reference checking of Trustees. Lenders have previously indicated that, as examples, people with criminal convictions or who have been or are adjudged bankrupt or have a poor credit rating will not be considered suitable Trustees for the purposes of lending.

Prospective Trustees should take these factors into account in considering whether to accept a nomination as Trustee.

**Ngati Hine Forestry Trust**

PO Box 108, Whangarei 0140

www.ngatihine.maori.nz

**Note – to be valid, this form must be physically received by the Trust (at 6 Vinery Lane, Whangarei) at least seven days in advance of the annual general meeting, i.e. 5 pm Friday 9 November 2018**

**Proxy Notice Form**

**(Refer clause 4.8.6 of the Trust Order)**

I, .....(block letters)

of .....

Number of Shares?:.....

being a beneficial owner of the Ngati Hine Forestry Trust (i.e. recorded as a beneficial owner in Ngatihine H2B on the schedule of owners maintained by the Maori Land Court), hereby appoint:

..... (block letters)

of .....

or failing him/her, ..... (block letters)

of .....

as my/our proxy to vote for me/us on my/our behalf at the General Meeting of the Trust, to be held on 17 November 2018 and at any adjournment thereof.

**SIGNED this .....day of .....2018**

**Signature of beneficial owner:** .....

**SIGNED in the presence of:** .....

**(Signature of Witness)**

**Full name of witness (block letters):** .....

**Occupation:** .....

**Address:** .....

.....